



**World Health
Organization**

Sri Lanka

VACANCY NOTICE

The Mission of WHO is the attainment by all peoples of the highest possible level of health

Vacancy Notice No: WCO-SRL-2020/06

Date: 20 July 2020

**Title: Knowledge Management & Research
Consultant**

Deadline for application : 30 July 2020

Contract type: Special Services Agreement

Grade: NO-C

**Duration of contract: 12 months with possible
extensions**

Organization unit: Country Office for Sri Lanka

Introduction:

The World Health Organization is the United Nations Specialized agency for health established on 7 April 1948. WHO was one of the first United Nations agencies in Sri Lanka (1952) and over sixty years on, WHO remains a steadfast intergovernmental organization committed to supporting the people of the country to attain the highest level of health through the strengthening of the health system on the principles of equity, fairness and responsiveness with emphasis on the poor and marginalized.

Our goal

"To support the people of the country to attain the highest level of health through strengthening of the health system on the principles of equity, fairness and responsiveness with emphasis on the poor and marginalized."

Our Core Functions

- Providing leadership on matters critical to health and engaging in partnerships where joint action is needed
- Shaping the research agenda and stimulating the generation, translation and dissemination of valuable knowledge
- Setting norms and standards, and promoting and monitoring their implementation
- Articulating ethical and evidence-based policy options
- Providing technical support, catalyzing change, and building sustainable institutional capacity
- Monitoring the health situation and assessing health trends

Objectives of the Consultancy:

WHO is seeking a national consultant to assist in the implementation of the COVID-19 workplan funded by European Union. The successful candidate will play a key role in developing and supporting management processes, lessons learned, best practices and research in areas of related to COVID-19 under the Sri Lanka Preparedness and Response Plan. The areas of work include learning management information system, risk communication and community engagement, maintaining essential health services and mental health and psycho-social interventions at the community level.

The achievement of the outcomes in the workplan will depend on the ability to effectively capture, transfer, and maintain ongoing analysis of knowledge and experience, documentation and monitoring of activities as well as evidence-generation through research.

Job Description:

Under the general supervision of the Public Health Administrator and in close consultation with the WCO country team, the SSA will work to:

- Design and implement a mechanism for knowledge management for WHO Country Office to support the systematic collection, analysis and use of information related to programs;
- Support in effective monitoring and evaluation of activities related to the work plan to fulfill the desired outputs and outcomes of the project
- Coordinate the prompt and accurate donor reporting as required by the funding agencies and WHO
- Assist in evidence-generation and research on identified key priorities of WCO
- Facilitate the dissemination and roll-out of WCO products and knowledge through events, presentations, documentation and information-sharing sessions;
- Perform any other related duties assigned by the supervisor
- Submit an assignment report upon completion of assignment

Deliverables

- Knowledge Management Plan
- Research support plan based on identified priorities by WHO
- Timely monitoring and donor reports
- Inventory of WHO knowledge outputs and products with proper documentation
- Events organized and presentations developed to showcase WHO knowledge and products

Recruitment Profile:

Education:

Essential

- Education: Post-graduate/Master's degree in public health, social sciences, international relations, communication\$ or a related field

Experience:

Essential

The National Consultant should have the following work experience;

- At least 5 years relevant work experience in the field of knowledge management, program management or research with demonstrated success in any of these areas
- Experience in developing proposals, reports and monitoring of outputs
- Language: Excellent written and spoken English, fluency in Sinhala or Tamil
- IT skills: Excellent knowledge and skills on Microsoft programs
- Strong presentation and analytical skills

Desirable

- Knowledge of global health and national health development issues
- Ability to work collaboratively in teams and be innovative
- Experience supporting EU projects or other donor agencies.

Language Skills:

- Excellent written and spoken English, fluency in Sinhala or Tamil.

Competencies:

- Producing results
- Teamwork
- Respecting and promoting individual and cultural differences
- Communicating in a credible and effective way
- Ensuring effective use of resources

Annual Salary & others Benefits:

Annual Salary

- Annual salary will be based on Professional Staff local salary pay band

Others Benefits

WHO Offers locally competitive packages such as:

- Health Insurance; Accident and illness insurance;
- Annual Leave (30 days per year)
- Sick leave (7 days per year);
- WHO Holidays

Special Requirement

- Availability to start work in two weeks of selection

NOTE:

- 1) Qualified Candidates will be evaluated and interviewed.
- 2) Applicants should send a brief **Resume** of their relevant experience, explaining reasons for being suitable of the activity, together with duly completed **Personal History Form (PHF) and scanned copies of educational certificates.**
- 3) Please send your applications only via email to: **ragelk@who.int**
- 4) We regret that due to large volume of applications normally received, applications cannot be acknowledged individually.
- 5) This vacancy is open to all Sri Lankan Nationals (all genders). ***Qualified female candidates are encouraged to apply***

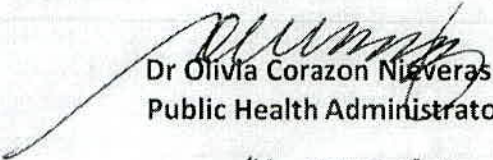
"WHO is committed to workforce diversity". "Any attempt to unduly influence WHO's selection process will lead to automatic disqualification of the applicant."



WHO has a smoke-free environment and does not recruit smokers or other tobacco users

16 July 2020

PdeS/kr.


Dr Olivia Corazon Nieves
Public Health Administrator

17 JULY 2020