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சுகாதார அமைச்சு  
Ministry of Health

මගේ අංකය )  
எனது இல ) TCS/B/04/2022  
My No. )

ඔබේ අංකය )  
உமது இல )

Your No. :

දිනය ) 2023. 08. 28  
திகதி )  
Date )


To: All Provincial Secretaries,  
Deputy Director General, NHSL, NH, Kandy  
All Provincial Directors of Health Services,  
All Regional Directors of Health Services,  
All Directors of Teaching Hospitals, Provincial General Hospitals, District General Hospitals,  
All Head of Decentralized Units of Health Services and Specialized Campaigns.  
All Medical Superintendents of Base Hospitals,  
All Specialist Medical Officers.

Annual Transfers of Specialist Medical Officers – 01.01.2023 – (Interim List )

This refers to the earlier communications dated 28/06/2023, 07/07/2023, 19/07/2023, 27.07.2023, 09.08.2023 and 17.08.2023 regarding transfers of Specialist Medical Officers.

1. The draft interim list of Annual Transfer of Specialist Medical Officers-2023 to be effected from 01.01.2023 attached herewith. **This is not a transfer order.** Please consider this as a notice for information and calling for appeals. The final transfer order would be made by the transfer review board after the appeals are heard and with the approval is obtained from the HSC/PSC
2. Further to this, a list of vacant stations are also appended for consideration along with the appeals.
  - (ii) Appeals against any of these transfers should be made to the Director (Tertiary Care Services) on or before 06/09/2023. Appeals should be made through fax (011 – 2699145) and Email [tcsannual2023@gmail.com](mailto:tcsannual2023@gmail.com) only. Those officers who send their appeals should contact the office of Director (Tertiary Care Services) and get confirm that the fax or Email has been received at the office. (Contact Number – 011 2699145) All appeals should be made in accordance with the specimen form attached to this circular letter.

- (iii) Please note that only appeals against the transfers listed herein will be entertained. Heads of the Institutions are hereby instructed not to entertain more than one appeal in respect of each applicant and not to forward any new applications for consideration at the review board. (i.e., Specialists who did not apply or who were not eligible to apply for annual transfers of Specialist Medical Officers 01/01/2023, are not eligible to send appeals)
- (iv) Appeals will only be considered to fill the following vacancies.
- Already existing vacancies notified together with this list.
  - Stations/ Posts that will fall vacant as a result of appeals made by candidates against this transfer list.
  - All the vacancies available for appeals and the new vacancies arising as a result of variations at the review board would be filled by this appeal board. No further opportunity would be given to apply for new stations falling vacant as a result of this process. If an applicant has not appealed, it is considered that he/she is accepting the post assigned to him/her in this list.
- (v) The appeals received by the DGHS/ DDG (MS) 1/ D(TCS) through fax (011 2699145) or e-mail ([tcsannual2023@gmail.com](mailto:tcsannual2023@gmail.com)) would be considered at an review board and the final transfer list with the approval of HSC/PSC will be signed by Secretary / Health and would be released at the earliest.
- (vi) Those who have not reported or haven't sent the applications from their due stations, should report to their respective stations on or before the closing date of the appeals and inform the DGHS immediately via fax (011 2699145) and e-mail ([tcsannual2023@gmail.com](mailto:tcsannual2023@gmail.com)) in order to be considered in the final list.
- (vii) All attempts would be made to implement the annual transfer as early as possible.
3. The Director (TCS) should be received all appeals on or before 06/09/2023 (only fax or Email) and the review board would not be strictly considered late appeals.
4. The heads of the institutions must ensure that this circular is brought to the notice of all the consultant concerned.
5. Those who have not given enough preferences need to apply with appeal list, if not stations will be assigned at the discretion of the specialist transfer board

  
**Dr Asela Gunawardena**  
**Director General of Health Services**

**Dr. ASELA GUNAWARDENA**  
Director General of Health Services  
Ministry of Health  
"Suwasiripaya"  
385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10.

**Cc: -**

- Secretary GMOA**
- Secretary AMS**



(Specimen Application Form)

**Appeal against Annual Transfers of  
Specialist Medical Officer of Family Physician – 2023**

Name of the Applicant:

Present Post (Specialty):

01. Present Station:

02. Whether transferred out in the annual transfers year 2023 (Yes/No):

03. If so, new post/station assigned:

04. Preferences to be considered at the appeals board:

(Please send in a typewritten format)

01.	
02.	
03.	
04.	
05.	
06.	
07.	

05. Reasons for appeal:

Date:

.....

Signature of Applicant

Recommendation of the Head of the Institution.

Date:

.....

Signature of the Head of the Institution

Recommendation of the Head of the Decentralized Unit.

Date:

.....

Signature of the Head of Decentralized Unit