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SUWASIRIPAYA

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சுகாதாரமற்றும் அமைச்சு  
Ministry of Health

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Date }

All Secretaries of Provincial Ministries of Health  
All Provincial / Regional Directors of Health Services  
All Directors of Teaching and General Hospitals  
All Medical Superintendents of Base Hospitals  
All Heads of Decentralized Units, Specialized Campaigns & Institutions  
All Regional Dental Surgeons / Dental Surgeons Concerned

**Annual Transfers of Dental Surgeons 2023**  
**Provisional Noted List for Annual Transfers**

01. The draft list of Dental Surgeons noted for annual transfers 2023 is attached.(Annexure 01)

02. **Noted list:** The criteria for Dental Surgeons to be noted for the 2023 annual transfer are,

- Dental Surgeons who were assigned posts from Annual Transfer and completing 04 years or more at the station by 31.12.2022, based on the effective date of the transfer order.
- Dental Surgeons who were assigned special posts from Annual Transfer and completing 02 years or more at the present station by 31.12.2022, based on the effective date of the transfer order.
- Newly appointed Dental Surgeons who were completed 04 years or more at the station by 31.12.2022, based on the effective date of the appointment letter.
- Newly appointed Dental Surgeons who were assigned Special Posts and completing 02 years or more at the station by 31.12.2022, based on the effective date of the appointment letter.
- Dental Surgeons who are currently temporarily attached after foreign leave, after PGIM studies and after Secondment Posts.
- Dental Surgeons who were assigned 1 year posts in 2022 annual transfer irrespective of the reporting status.

G. Dental Surgeons who were reinstated in 2019.

H. Officers who have not reported to a previous transfer order will be excluded.

**03. Criteria to include in the Eligible list for Transfers & Officers Considered as Not Noted (CNN):**

A web based application form has been developed to request to include in the Eligible List / to remain in the same station (CNN) and to submit any other claims. All Dental Surgeons are kindly informed to submit their requests **only through** this application form in the official web site of Ministry of Health ([health.gov.lk](http://health.gov.lk) – staff access>admin>transfers click the link in application form tab) on or before 28/02/2023. Please ensure that the documents you are uploading are duly endorsed by the relevant head of the institutions. The PDF document applicants receive at the end of submission of their data to the web based application should be properly attested by the head of institutions / heads of decentralized campaigns and forwarded to the Ministry of Health via No: 385, Rev. Baddegama WimalawansaThero Mawatha, Colombo 10, Sri Lanka.

**Please note –**

Those who do not submit their requests to become eligible on or before 28/02/2023 will not be considered for transfers either at the initial stage or at the appeal stage level. Requests to become CNN will only be accepted before 28/02/2023.

All officers who have completed 02 years or more in their present station by 31.12.2022 based on the effective date of the transfer order are eligible to apply for annual transfers 2023. Officers who become eligible will be awarded posts only by their preferences. If their preferences are not available they will be allowed to remain in their same station. However if an eligible officer is assigned a post they applied for, they will not be allowed to appeal to remain at their current station. All applicants should pay special attention to the information they provide as the Transfer Board will not take any responsibilities regarding the inconveniences caused by erroneous information.

All heads of institution are required to verify grade dates, no pay and probation details of applicants before forwarding the applications.

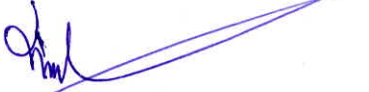
From this list on wards no transfer will be carried out between IOH Maharagama and DTTS (IOH Maharagama) as both institutions are situated in same premises under the same administration purview.

**04. Further to the above, all Heads of Institutions and Dental Surgeons are kindly requested to inform Director (Dental Services) any observations/omissions/additions/corrections in the provisional noted list on or before 28/02/2023 via the email [dentalapplicationsonline@gmail.com](mailto:dentalapplicationsonline@gmail.com)**

05. It is compulsory for the Grade Dental Surgeons belonging to the above groups (mentioned in para no 2: A, B, C, D, E & F) to apply even if their names **are not appeared in the Provisional Noted List.**

06. Please consider the name of this list are not in the Merit order.

The criteria and details of conducting annual transfer will be notified in the covering letter of the final noted list.

  
Dr. Asela Gunawardena  
Director General of Health Services

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Ministry of Health  
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