

Kapila S.
21/10/2021

JICA Knowledge Co-Creation Program (Long Term Training) Request Application for Human Resource Development on Public International law JFY 2022 -2023

From : ThanujaDilrukshi <Thanujad@erd.gov.lk>

Mon, Oct 18, 2021 12:17 PM

Subject : JICA Knowledge Co-Creation Program (Long Term Training) Request Application for Human Resource Development on Public International law JFY 2022 -2023

8 attachments

To : ps@presidentsoffice.lk, info@pmoffice.gov.lk, secpm@sltnet.lk, st@mo.treasury.gov.lk, avanthip@mo.treasury.gov.lk, addisec@mo.treasury.gov.lk, addisec@mo.treasury.gov.lk, pullaperuma dhs <pullaperuma.dhs@mo.treasury.gov.lk>, secdefence@defence.lk, adlsecadmin@defence.lk, secretary@houseconmin.gov.lk, secretary udhousing <secretary.udhousing@gmail.com>, secretary@smoud.gov.lk, rathnayake w <rathnayake.w@smoud.gov.lk>, adsec admin <adsec_admin@smoud.gov.lk>, sas admin <sas_admin@smoud.gov.lk>, dgadmin@mfa.gov.lk, sesath thambugala <sesath.thambugala@mfa.gov.lk>, secretary@moj.gov.lk, addlsecadmin@moj.gov.lk, secretary@pubad.gov.lk, adsechr@pubad.gov.lk, sas-hr@pubad.gov.lk, adikari79@gmail.com, secretary@moha.gov.lk, secretary@moha.gov.lk, addlsadmin@moha.gov.lk, admin@moha.gov.lk, secminnh@gmail.com, adsec admin <adsec_admin@smoud.gov.lk>, sas admin <sas_admin@smoud.gov.lk>, dg smrc <dg.smrc@mfa.gov.lk>, anushka samaraweera <anushka.samaraweera@mfa.gov.lk>, secretary@pclg.gov.lk, addsec admin <addsec.admin@pclg.gov.lk>, secretary@mohe.gov.lk, codsec@mohe.gov.lk, addsec-admin@mohe.gov.lk, secycdwa@gmail.com, adminwomansaffairs@gmail.com, sec@mostr.gov.lk, secretary@health.gov.lk, state secretary <state.secretary@health.gov.lk>, additionalsecretary lk <additionalsecretary.lk@gmail.com>, addsecadmin@health.gov.lk, addsecms@health.gov.lk, addlsecphs@health.gov.lk, addlsecpb@health.gov.lk, state secretary <state.secretary@health.gov.lk>, kumara weera <kumara_weera@yahoo.com>, rohithabia2016@gmail.com, Slmo@slt.lk, slmo@labourmin.gov.lk, adsec admin <adsec.admin@labourmin.gov.lk>, sas fr <sas.fr@labourmin.gov.lk>, secretary@mfe.gov.lk,



adsecadm@mf.gov.lk, sec@env.gov.lk,
envhrdsrilanka@gmail.com, erangan@gmail.com,
info@msdw.gov.lk, secretary@agrimin.gov.lk, pa
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secretary@landmin.gov.lk,
addlsecadmin@landmin.gov.lk,
sasadmin@landmin.gov.lk,
statesecretary@landmin.gov.lk, info@fisheries.gov.lk,
adsecadmin@fisheries.gov.lk,
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hsamarakoon@yahoo.com, info smre
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portshippingad@gmail.com, smps@portmin.gov.lk,
sec@mohsl.gov.lk, hwyadmin@mohsl.gov.lk,
addlsadmin@mohsl.gov.lk, secretary@mws.gov.lk,
weerasingherpw@gmail.com, sec@mohhsl.gov.lk,
addlsadmin@mohsl.gov.lk, info@powermin.gov.lk,
secretary@powermin.gov.lk, thilini dec
<thilini_dec@yahoo.com>,
secmintransport@gmail.com, info@mos.gov.lk,
info@tourismmin.gov.lk, add sec sannasooriya
<add.sec.sannasooriya@gmail.com>,
info@tourismmin.gov.lk, addsec sannasooriya
<addsec.sannasooriya@gmail.com>,
mdsprasadi@gmail.com, sas@tourismmin.gov.lk,
info@trademin.gov.lk, secretary@trademin.gov.lk,
info@coopmin.gov.lk, secretary@coopmin.gov.lk,
admin@coopmin.gov.lk, secretary@industry.gov.lk, dr
sec indus <dr.sec.indus@gmail.com>, adsec admin
<adsec_admin@industry.gov.lk>, adsec res
<adsec_res@industry.gov.lk>, scs admin

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adsecadmin@media.gov.lk, secretary@media.gov.lk,
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Cc : dg@tvec.gov.lk, directoradmin@tvec.gov.lk,
chairman@ugc.ac.lk, vicechairman@ugc.ac.lk,
chand@appsc.sab.ac.lk, cpudawatte@gmail.com,
chiefsecretary@wpc.gov.lk, dcsadmin@cs.wpc.gov.lk,
achiefsecretary@gmail.com, csecp1@gmail.com,
cpcspt@gmail.com, chiefsecnpc@gmail.com,
chiefsecnpc@gmail.com, ppas np
<ppas.np@gmail.com>, chiefsec1@sltnet.lk,
depcsadmin@cs.sp.gov.lk,
depcspersonnel@cs.sp.gov.lk,
chiefsecretaryeast@gmail.com, cs@ep.gov.lk,
cadreepc@gmail.com, csnwp@sltnet.lk,
marsudarshani@gmail.com, chiefsecuva@gmail.com,
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<Udeni@erd.gov.lk>, Chandrika Senanayaka
<Chandrika@erd.gov.lk>, saro sl
<saro.sl@jica.go.jp>

Dear Sir/Madam

JICA Knowledge Co-Creation Program (Long Term Training)
Request Application for Human Resource Development on Public International
law JFY 2022 -2023
(Master's degree Program)

The Japan International Cooperation Agency (JICA) has requested us to
submit nominations from eligible Government officials of Sri Lanka for the
above programme. The GI Booklet and the Application Form submitted by JICA
in this regard are enclosed for your information, please.


Accordingly, you are kindly requested to submit nominations of quailed
officials with the required documents mentioned in the General Information
(GI Booklet) submitted by JICA with ERD form on or before 25th November
2021. The GI Booklet and ERD form can be downloaded from
www.erd.gov.lk<<http://www.erd.gov.lk/>>


Pl. kindly note that hand written applications will not be accepted by
JICA.


Your cooperation in this regard is highly appreciated.


Thanks & Best Regards


H G P Thanuja Dilrukshi
Research Assistant
Department of External Resources
Ministry of Finance
Tel : 071448393


-  **Letter 1.pdf**
32 KB


-  **Letter 2.pdf**
32 KB


-  **Letter 3.pdf**
34 KB

-  **GI_JFY2022_Public Internatinal Law_Sri Lanka_set .pdf**
517 KB

-  **Application Form (本邦・遠隔研修対応) _2020年12月改訂版.docx**
196 KB

-  **Appendix1 of ANNEX1 Hiroshima University.docx**
34 KB

-  **ANNEX2 Field of Study and Research Plan.docx**
19 KB

-  **ANNEX1 List of Universities (Public International Law)(JFY2022)_set .xlsx**
18 KB



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வெளிநாட்டுவளங்கள்திணைக்களம்
Department of External Resources

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මහලේකම් කාර්යාලය (3වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி அமைச்சு
செயலகம் (3ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

TA/JICA/L/40

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

14 October 2021

Secretary to the President
Presidential Secretariat

Attn: Officer In-charge of Foreign Trainings

Dear Sir,

**JICA Knowledge Co-Creation Program (Long Term Training)
Request Nominations for Human Resources Development on Public International Law
JFY 2022-2023 (Master's degree Program)**

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Accordingly, you are kindly requested to submit nominations of qualified officials with the required documents mentioned in the General Information (GI Booklet) submitted by JICA with ERD form **on or before 25th November 2021**. The GI Booklet and ERD form can be downloaded from www.erd.gov.lk

Please kindly note that hand written applications will not be accepted by JICA.

Your early response in this regard is highly appreciated.

Yours faithfully,

Udeni Udugahapattuwa
Additional Director General
for Director General

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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அலுவலகம்
Office

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94-11-2484600

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தொலைநகல்
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94-11-2434876



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வெளிநாட்டுவளங்கள்திணைக்களம்
Department of External Resources

இதில் அமைச்சு
මහලේකම් කාර්යාලය (3වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

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Ministry of Finance
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Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

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எனது இல
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14 October 2021

Secretary to the Prime Minister
Prime Minister's Office

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Department of External Resources

இதில் அமைச்சு
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Ministry of Finance
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

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Secretaries/ All Ministries
Secretaries / All State Ministries
Chief Secretaries/ All Provincial Councils
All Heads of Departments / Institutions

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JICA Knowledge Co-Creation Program for Long Term Participants

GENERAL INFORMATION ON

**Human Resources Development on Public International Law
(JFY2022-2023)**

JFY2022

[GI for Sri Lanka]

長期研修「国際公法分野の中核人材(2022～2023年度)」

JFY 2022

[スリランカ向け GI]

This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program.

This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

Each country may have its own schedule and/or qualifications for the program.

With regard to the additional information, please contact JICA overseas office in your country.

I. Overview

Globalization and rapid scientific progress have brought new challenges for the field of public international law. Looking at the field of the law of the sea for instance, although the United Nations Conventions on the Law of the Sea guide states' behaviors and policies on various maritime issues, challenges such as piracy, illegal trafficking of drugs, illegal operations, conflicts over marine resources, and preservation of the marine environment still exist.

Japan has also been working actively in order to tackle above-mentioned issues. For example, in the Indo-Pacific region, Japan has been advocating the vision "Free and Open Indo-Pacific"(FOIP), which aims to promote peace, stability, and prosperity across the region through ensuring rules-based international order including the rule of law, freedom of navigation and overflight, peaceful settlement of disputes, and promotion of free trade.

This Program provides participants with opportunities to study in Japan to gain specialized knowledge on public international law necessary for addressing public international law affairs in accordance with the rules-based international order.

II. Objectives

1. Overall Goal

To promote the target countries' capacity to contribute to the rules-based international order.

2. Program Purpose

To develop core human resources in the field of public international law in the target countries.

3. Outputs

Participants are expected:

- To complete all the requirements to obtain the set degree within the given period of time.
- To deepen specialized knowledge for the public international law.

III. Program Outline

The program for JFY 2022 consists of the acceptance of government officials in charge of public international law affairs from Cambodia, Sri Lanka, and Mozambique (one official from each country). Depending on the situation, academic researchers of universities or research institutes majoring in the field of public international law may also qualify, but preference will be given to government officials if all other factors are equal.

The participants are expected to meet all the requirements to obtain a master's degree within the given period of time. In addition, the participants are also expected to deepen specialized knowledge for the public international law. The participants are also expected to regularly report to the progress of their studies to JICA.

An applicant who is chosen as a candidate as result of the selection at JICA (see **IX (2)**) in respective target countries may select a university, to which he/she wishes to apply, from the universities listed in the **Annex 1**.

To be selected as a participant of this program, the candidate must be accepted by the Japanese university to which he/she applies.

IV. Duration

Approximately two (2) years

*Maximum two and a half years if the candidate is admitted to the university as a research student (whose term may last up to six months) initially and later as a regular student (whose term may last up to two years).

In case the candidate is admitted as a research student, he/she is requested to pass an entrance examination to become a regular student during his/her term as a research student in accordance with the regulations of the university. If he/she fails the examination, the program will be terminated and the student must immediately return to the home country.

V. Number of participants

Up to three (3) participants

Cambodia: Up to one (1) participant

Sri Lanka: Up to one (1) participant

Mozambique: Up to one (1) participant

* Each General Information will be provided separately.

VI. Language to be used in this Program

English

VII. Eligibility

Applicants must satisfy the following requirements:

(1) Essential Qualification

1. Current Duties and Expectation:

Applicants' current duties must include public international law affairs in the government or academic research in the field of public international law in a university. The participants are expected to become core human resources in the field of public international law in the target countries and help the countries promote the rules-based international order in the future.

2. Experience in the relevant field (including project participation):

More than 2 years' experience in the above-mentioned field (As of April 1st 2022)

3. Knowledge in the fields of the research:

Sufficient knowledge in the fields of the research (Public international law).

4. Nationality:

Citizens of Sri Lanka

5. Age:

Less than forty (40) years old in principle (As of April 1st 2022)

6. Educational Background:

All applicants must have a bachelor's degree or equivalent.

7. Language:

TOEFL IBT: 80

IELTS: 6.0

This program may include active participation in discussions and the submission of academic paper, which requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, IELTS, etc., if possible. Applicants who do not possess the abovementioned scores may also apply to the program.

Note: Several universities require the candidate to submit English proficiency scores or to show the level of English proficiency by other means. Please check language requirements of each university in **ANNEX1**.

8. Health:

All applicants must be in good health, both physically and mentally, to participate in the program in Japan.

9. Others:

All applicants must not receive another scholarship during the program.

(2) Recommendable Qualifications

1. Gender Consideration:

JICA is promoting gender equality. Women are encouraged to apply for the program.

Note: The selection process will not be affected by applicants' gender.

2. Career after the Participation to the Program:

Applicants who are expected to work in the same organizations for more than 3 years.

VIII. Admissions

The candidate must be accepted by a university through its regular application procedure including examinations in order to become a participant of the program.

IX. Application Guidelines

1. Required Documents for Application

(1) **Application Form:** The Application Form is available at the JICA office.

(2) Photocopy of passport: to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

(3) Nominee's English Score Sheet: to be submitted with the application form, if you have any official documentation of English ability. (e.g., TOEFL, IELTS)

(4) Official academic transcripts or certified copy of the original transcripts issued by the universities: to be submitted with the application form.

(5) Health certificate (To be submitted later): If the candidate passes the university examination, health certificates with JICA format will need to be submitted. Without the certificates, admission might be rejected.

(6) Field of Study and Research Plan: To be submitted with the Application Form. Please fill in the attached form to describe your field of study and research plan (**ANNEX 2**).

2. Procedures for Application and Selection :

(1) Submission of the Application Documents to JICA:

Closing date for applications: **November 30th, 2021**

(2) Selection by JICA:

After receiving the documents for each applicant through proper channels from the government, JICA will select from the proposed applicants a candidate eligible for application to a university. Selection will be made by JICA. Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) Pre-matching:

Before submitting the application documents to a university, the candidate must conduct pre-matching with one or several universities listed in Annex I. (The details on this procedure will be provided later to the candidate.)

(4) Admission by a university:

After the pre-matching procedure, the candidate is expected to submit necessary application documents to one of the universities with which the pre-matching result was successful. Please kindly note that JICA cannot guarantee the acceptance by the university and the university might reject the candidate. The Candidate must follow the university's application procedures.

(5) Notice of Acceptance

After confirming admission by the university, the notice of acceptance will be issued.

X. Schedule

Date	Process
By November 30 th , 2021	Nomination of the proposed applicants in respective organizations
	Selection of the proposed applicants by responsible organization in each country
	“Application Documents” must be submitted to JICA office
By the end of December, 2021	Selection by JICA
	Notification of the result of selection through JICA office
By the end of January, 2022	Pre-matching
February-July (approximately), 2022(*)	Preparation for application to universities by the candidate
	University’s application procedure
After the application procedure by the university	Preparation for study in Japan if the candidate pass examination
August – October 2022	Orientation by JICA
	Arrival in Japan
	Beginning of Term

*Schedule for the application and examination depends on each university (see **ANNEX1**).

XI. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted for the program. See the table below for further details. Note that most of the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the training participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	Every semester
Living Allowance	JPY 144,000 - 147,000 per month (*)	Every month via university
Airfare	Payment in kind	Upon arrival in Japan and upon returning home
Transportation between airports in Japan and JICA Center etc.	Payment in kind	Upon the arrival in Japan and upon returning home
Preparation Fee and Document Sending Fee	JPY 105,300	Once (upon arrival in Japan)
Moving Allowance	Up to JPY 164,000 – 224,000 (*)	Once (during the training period)
Research Support Expenses **	Actual costs	

(Up to 360,000 per year)

* Varies according to living area, type of accommodation, etc.

**Research Support Expenses are allowed to be provided via your university and be disbursed with the approval of your supervisor.

XII. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses in the home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "no show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation

Note: If participant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

Name	
------	--

Field of Study and Research Plan

Guide for Creating a Field of Study and Research Plan Sheet

- As this sheet is one of the most important references for selection, outline your field of study and specify your research theme and plan in line with the following items 1 and 2.
- If plagiarism or fraud is discovered after selection, the selection will be cancelled retroactively.
- This sheet must be typewritten or written in block letters.
- This sheet must be created WITHIN TWO PAGES. Additional materials may be attached if necessary. Both a single-side and dual-side printing will be acceptable.

1 Past and present field of study

2 Research theme and plan in Japan

- Describe articulately the research theme and plan you wish to carry out in Japan.
- Specify particularly the ultimate goal(s) of your research in Japan.

(1) Research theme

(2) Research plan



CORRESPONDENCE

For enquiries and further information, please contact the JICA office.

**Application Guideline for
the JICA Knowledge Co-Creation Program**

This guideline explains how to apply for the Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency (JICA) under the Official Development Assistance Program of the Government of Japan.

Please complete the Application Forms according to the guideline. For additional information, please consult the JICA Office, or in its absence, the Embassy of Japan in your country.

Form	Filled by
Form1. Official Application Form	<ul style="list-style-type: none"> • To be filled by you and your supervisor* • To be signed by your supervisor • Official stamp of your organization is needed.
Form2. Nomination from the Organization	You and your supervisor *
Form3. Individual Application Form	You
Form4. Questionnaire on Medical Status and Restrictions	You
Form5. Terms and Conditions, and Declaration	You

*Supervisor: the head of the department/division of your organization

Please be advised:

- (a) To carefully read the General Information (GI) of the KCCP,
- (b) To fill only in typewritten except for signature,
- (c) To fill in the form in **English**,
- (d) To use “√” or “x” to mark the () options,
- (e) To attach your photographs,
- (f) To prepare document(s) described in the GI and/or confer with the JICA Expert or JICA overseas office, and attach these documents to the completed Application Forms,

In submitting the Application Forms and attached documents, please make sure:

- (g) To prepare a copy of your passport,
- (h) To confirm the application procedure stipulated by your government,
- (i) To submit the original Application Forms with all necessary document(s) to the responsible organization of your government according to its application procedure, and
- (j) That your participation may be denied, if you fail to provide all required information and documents completely and on time.

CHECK LIST before submission:

Items	Form No.	Check
1. Fill in all items in typewritten	All the forms	
2. Your signature	Form 3, 4, 5	
3. Signature of your supervisor*	Form 1, 2	
4. Official stamp of your organization	Form 1	
5. Your photo	Form 3	
6. Attach a copy of passport (Machine Readable Zone) *Applicants from Latin American and the Caribbean Countries, please refer to the note below.	-	
7. Attach the required document(s) as instructed in the GI	-	

*Supervisor: the head of the department/division of your organization

Note for Applicants from Latin American and the Caribbean Countries:

- (1) If you are from any of the countries listed below and have a passport with a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and detailed passport information), and the page of U.S. visa:

Antigua and Barbuda, Argentina (only Japanese descendants), Barbados, Bolivia, Brazil, Chile, Colombia, Dominica, Ecuador, Grenada, Guatemala, Guyana, Haiti, Mexico, Peru, Rep. of Dominica, St. Christopher and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, or Venezuela.

- (2) If you are from any of countries listed below and have a passport without a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and your detailed passport information).

Belize, Costa Rica, El Salvador, Honduras, Jamaica, Marshall, Micronesia, Nicaragua, Palau, Panama, Paraguay, Trinidad and Tobago, and Uruguay.

Application form for the JICA Knowledge Co-Creation Program:

Form1. OFFICIAL APPLICATION FORM

*To be signed by your supervisor (the head of the relevant department / division of your organization).

1. **Course Title** (as shown in the GI)

2. **Course Number** (the number as "xxxxxxxxJxxx" shown in the GI)

3. **Course Duration**

From to (DD/MM/YYYY)

4. **Country**

5. **Organization**

6. **Name of the Nominee(s)**

1)	3)
2)	4)

7. **Confirmation by the organization in charge**

Our organization hereby applies for the Knowledge Co-Creation Program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:			Signature:		
Name:					
Title / Position				Official Stamp	
Department / Division					
Office Address and Contact Information	Address:				
	Tel:	E-mail:	Fax:		

(If necessary) Confirmation by the organization in charge

I have examined the documents in this form and found them true. Accordingly, I agree to nominate this person(s) on behalf of our government.

Date:			Signature:		
Name:					
Title / Position				Official Stamp	
Department / Division					



Application form for the JICA Knowledge Co-Creation Program

Form2. NOMINATION FROM THE ORGANIZATION

*To be signed by your supervisor (the head of the relevant department / division of your organization).

1. Reason for nominating the Applicant

Please describe the reason(s) why the Applicant was selected, referring to the following points; 1) Program requirement, 2) Capacity/Position, 3) Future plan to be done by the Applicant after the KCCP, 4) Future plan of your organization and 5) Others.

2. Expectation and Future Plan of Actions

Please describe how your organization shall make use of the expected achievement of the Applicant after the program, in addressing the said issues or problems.

By nominator (head of relevant department/division)

Date

Name and
Title/Position

Signature

6) Contact Information

Private	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Office	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Emergency Contact	Name:	
	Relationship to you:	
	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:

*Please fill it out from country code for telephone, mobile, and fax number.

7) Present Position

Organization		
Year that entered the organization		
Department / Division		
Title		
No. of years of service in the present position	Years	From (Month/Year)
Type of Organization	<input type="checkbox"/> National Government <input type="checkbox"/> Local Government <input type="checkbox"/> Public Enterprise <input type="checkbox"/> Private (profit) <input type="checkbox"/> NGO/Private (Non-profit) <input type="checkbox"/> University <input type="checkbox"/> Other : _____	
Number of employees		
Home Page Address		

【Questionnaire on Relationship with the Military】

***If your organization and/or your status is related to the Military, please mark with ✓ or X below in the () which best describes the relationship.**

<input type="checkbox"/> the Military, an active military personnel or a military personnel listed in the muster roll/military register <input type="checkbox"/> an organization affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register <input type="checkbox"/> the Department or the Ministry of Defense, an organization affiliated with the Ministry of Defense, or staff of the Ministry of Defense <input type="checkbox"/> an civilian organization but with military personnel or a military division within the organization <input type="checkbox"/> an organization which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment
--

4. Experience and Eligibility

1) Career Background (After graduation and before taking the present position)

*Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.

Organization	City/ Country	Period		Position or Title and Department/Division	Brief Job Description
		From Month/Year	To Month/Year		

2) Academic Background (University, College or Higher Education)

Institution	City/ Country	Period		Degree	Major
		From Month/Year	To Month/Year		

3) Experience of Training or Study in Foreign Countries (including all the training experience in JICA's programs)

*Only Applicants for KCCP (Group and Region Focused) are required to fill in this part.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

4) Language Proficiency (Self-Assessment)

1) Language to be used in the course (as shown in GI)				
Listening	() Excellent	() Good	() Fair	() Poor
Speaking	() Excellent	() Good	() Fair	() Poor
Reading	() Excellent	() Good	() Fair	() Poor
Writing	() Excellent	() Good	() Fair	() Poor
Language Test Scores if any (ex. TOEFL, TOEIC, etc.)				
2) Mother Tongue				



3) Other languages ()	() Excellent	() Good	() Fair	() Poor
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Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

5. Background and Purpose of Application

1) Current challenges in the organization in relation to the theme of the KCCP you are applying:

Describe the issues that your organization/department intends to tackle by participating in this program.

2) Main duties of Applicant: Describe your main duties and responsibilities in relation to this program.

3) Relevant Experience of Applicant: Describe previous occupational experiences that is highly relevant in this program.

4) Your individual Goal: Elaborate on your plans to apply the lessons learned from this program to your organization.



5) **Area of Interest and/or your expectation:** Specify your particular interest with reference to the contents of this program.

By Applicant

Date

Name and
Title/Position

Signature

3. Other Medical Issues/Conditions

If you have any medical issues/conditions that are not described above, please indicate below.

--

* Are you pregnant?

<input type="checkbox"/> No	<input type="checkbox"/> Yes: Weeks of pregnancy (weeks)
-----------------------------	---

I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

I understand and accept that this questionnaire will be checked for my health care by the people who are engaged in the program during my stay in Japan.

By Applicant

Date
Name and Title/Position
Signature

※ Please notify JICA staff upon any changes in your health condition after submission of the form.

Form5. TERMS AND CONDITIONS

1. General Rules

The participants are requested:

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course,
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

2. Privacy Policy

The participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this Privacy Policy.

(2) Limitations on Use and Provision

JICA shall never intentionally provide information to a third party that can be used to identify individuals, with the following three exceptions:

- (a) legally mandated disclosure requests;
- (b) the information provider grants permission for information disclosure to a third party;
- (c) JICA commissions a party to process information collected, in which case the information provided will be within the scope of the commissioned tasks.

(3) Security Notice

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

***Information Security Policy of JICA in relation to Personal Information Protection**

- JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulcation, loss or damages of such personal information.
 - Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.
1. To provide the KCCP to Participants.
 2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
 3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder.
If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)
2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.
3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on "4.Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:
 Agree / Disagree
- I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date
Name and Title/Position
Signature

Division of Humanities and Social Sciences

Master's Course

【International Peace and Co-existence Program】

Position	Name	Research Theme
Professor	KATAYANAGI, Mari	Conflict resolution, Peacebuilding, Peacekeeping, Conflict prevention, and International human rights law
Professor	KAWANO, Noriyuki	Peace Studies; especially focusing on the global nuclear damages
Professor	SEKI, Koki	Cultural Anthropology of Development, Social Policy, and Peace, Area Studies of the Philippines and Southeast Asia
Professor	NAGASAKA, Itaru	Social and cultural anthropology, Migration studies, Southeast Asian Studies
Professor	YOSHIDA, Osamu	Analyzing the interaction between the present international order established through the historical dominance of Western Powers on the one hand, and the foreign policies of developing nations to restore their strength in international society on the other.
Associate Professor	KAKEE, Tomoko	Studies on Conflict Resolution and International Law
Associate Professor	SIMANGAN DAHLIA COLLADO	International Relations Theory, Peacebuilding Theory, United Nations Peacekeeping Operations, Peace-Sustainability Nexus, Anthropocene
Associate Professor	TOMOTSUGU, Shinsuke	Proliferation of latent nuclear capacity, Weapons of Mass Destruction(WMD), terrorism, and non-traditional security issues
Associate Professor	VAN DER DOES, Luli	Interdisciplinary Empirical Study of Discourse and Representations, Memory Studies (Conflict and Peace), Heritage of the Atomic-Bomb Experiences, Applied Risk Theory
Associate Professor	YAMANE, Tatsuo	Peace and Security, Armed Conflict, Peacebuilding, and Global Governance
Lecturer	NAKAZORA, Moe	Anthropology of the Environment and Development, Science and Technology Studies, Area Studies of South Asia (particularly India)

【International Economic Development Program】

Position	Name	Research Theme
Professor	ICHIHASHI, Masaru	Quantitative Comparison for Asian Economy, International and Regional Studies of Economy, Analysis for Industrial Development, Japanese Economic System, Economics Statistics Analysis
Professor	KAKINAKA, Makoto	Studies on International Trade and Finance
Professor	KANEKO, Shinji	Study on Sustainable Development for Developing Countries Environmental Policy Studies in Asia
Professor	MAHARJAN, Keshav Lall	Rural Economics; issues related to agricultural economy and rural dynamics South Asian Studies; issues related to socio-economy of South Asia
Professor	YOSHIDA, Yuichiro	Study on the Optimal Social Capital and the Public Policy towards the Economic Growth and Development Comparative Macroeconomic Analysis in Developing Countries
Associate Professor	GOTO, Daisaku	Applied Microeconomics for Development and Environmental Policy Studies Lab and Field Experiments in Development and Environmental Economics
Associate Professor	SHARIFI Ayyoob	Urban Planning and Policy Development, Environmental Planning and Management, Climate Policy, Sustainable Cities
Associate Professor	TAKAHASHI, Shingo	Labor Economics, Personnel Economics, The effects of spousal tax exemption of female labor supply, Research on subjective evaluation
Associate Professor	TAKAHASHI, Yoshi	Human Resource Development / Management, Management of Technology, Management of Small and Medium-sized Enterprises
Associate Professor	JOSHI, Niraj Prakash	Climate change, agricultural technology adoption, agriculture production economics, poverty and rural development in developing country

【International Education Development Program】

Master's Course

Position	Name	Research Theme
Professor	KAWAI, Norimune	Theories, Systems, and Practices of Special Needs Education, Inclusive Education, and Social Inclusion
Professor	SAITO, Kazuhiko	International Development through Sport Education, International Comparison of Sport Education
Professor	SATO, Nobuharu	Ethno- linguistic studies on the Mongolian languages of Gansu and Qinghai Provinces, China
Professor	SIMIZU, Kinya	Science education, principles of science curriculum, and development and analysis of lessons in other subjects
Professor	BABA, Takuya	Research on mathematics education development in international perspective, and development and analysis of lessons in other subjects
Professor	HOTTA, Taiji	Comparative policy studies of educational development in developing countries, and the study of global educational exchanges in higher education
Professor	YOSHIDA, Kazuhiro	Practical researches on Promoting International Cooperation in Educational Development
Professor	WATANABE, Kenzi	Practical Use of ICT in Education, Application of Information Network Systems in Education
Associate Professor	OBA, Jun	Theories and practices of higher education structure and policy as well as international comparison Introduction to Japanese Higher Education
Associate Professor	KUSAKABE, Tatsuya	Comparative study of relationship between social, economic structure fluctuation and education in developing countries
Associate Professor	SAKURAI, Riho	Comparative and International Education · Education policy · Inclusive education · Diversity inclusion studies
Associate Professor	TANIGUCHI, Kyoko	Studies on Educational Planning and Education Policy in Developing Countries
Associate Professor	NAKAYA, Ayami	Comparative Studies of Local Curriculum Development, Management and Evaluation, Comparative Education
Associate Professor	FUJIKI, Daisuke	Learning science, cognitive psychology, knowledge construction, psychology of language
Associate Professor	MAKI, Takayoshi	Studies on Human Resource Development for Education (teacher education) in Asian countries, Comparative Education
Associate Professor	MIWA, Chiaki	Studies on the effects of early childhood education in developing countries, International cooperation in early childhood care and education
Lecturer	KIM, Yangson	Studies of higher education from the perspectives of comparative, international, and development education
Associate Professor (Special Appointment)	MARUYAMA, Takao	Educational Development in Developing Countries, Educational Development with Community Participation, Impact Evaluation on Effectiveness of Development Aid in Education

Name	
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Field of Study and Research Plan

Guide for Creating a Field of Study and Research Plan Sheet

- As this sheet is one of the most important references for selection and university placement, outline your field of study and specify your research theme and plan in line with the following items 1 and 2. If plagiarism or fraud is discovered after selection, the selection will be cancelled retroactively.
- This sheet must be typewritten or written in block letters.
- This sheet must be created **WITHIN TWO PAGES**. Additional materials may be attached if necessary. Both a single-side and dual-side printing will be acceptable.

1 Past and present field of study

2 Research theme and plan in Japan

- Describe articulately the research theme and plan you wish to carry out in Japan.
- Specify particularly the ultimate goal(s) of your research in Japan.

(1) Research theme

(2) Research plan

ANNEX1: List of Universities (Human Resources Development on

Name of University				
Name of University	Name of Graduate School	Website for the graduate school	Name of Course/Major	Standard length of the course of study for Master's degree (English)
Nagoya University	Graduate school of International Development	https://www4.gsid.nagoya-u.ac.jp/en/		2years
Kobe University	Graduate school of International Cooperation Studies			2years
Hiroshima University	Graduate School of Humanities and Social Sciences	https://www.hiroshima-u.ac.jp/en/gshs	Division of Humanities and Social Sciences / International Peace and Co-existence Program	2years
Kyushu University	Graduate School of Law	https://www.law.kyushu-u.ac.jp/english	International Programs in Law	2years
Ritsumeikan Asia Pacific University	Graduate school of Asia Pacific Studies	https://admissions.apu.ac.jp/graduate/academics/gsa_master/	International Public Administration	2years

	Regular Students as of 2022 fall			Research Students as of 2022 fall		
Entry Status (Fall 2022) Enter as a regular course student / start as a research student / the status will be decided based on the applicants application	Submission Period (earliest term) of Application Documents to the University	Admission information and application requirement available for 2022 fall admission	Website for admission information and application requirement (URL)	Submission Period (earliest term) of Application Documents to the University	Admission information and application requirement available for 2022 fall admission	Website for admission information and application requirement (URL)
Research Student only		To be determined		Please send an email on the next column.	iss@gsid.nagoya-u.ac.jp	
Regular Student Only	From 31 March to 13 April, 2022	To be determined	To be determined			
Research Student only				To around April,2022	To be determined	
Regular Student Only	until January 28, 2022 for the first round. Second round of October 2022 will be opened after the first round admission.	Public Information	http://www.law.kyushu-u.ac.jp/programs/english/			
Regular Student Only	From 17 November to 22 February,2022	Public Information	https://admissions.apu.ac.jp/graduate/how_to_apply/			

Selecting professors in pre-matching proceeding		Contact Information during pre-matching proceeding		
		Division in charge	Supervisor	
Whether it is mandatory for candidates to select their preferred professors in the pre-matching proceeding	The list of professors that candidates can apply (URL or other document)	Name of person in charge to contact about the research topic	Name of professor to contact about the research topic	Email of professor to contact about the research topic
yes				
yes				
no	Appendix 1	koku-gaku@office.hiroshima-u.ac.jp	KATAYANAGI Mari YOSHINO Hiroshi	marikat@hiroshima-u.ac.jp yoshinoh@hiroshima-u.ac.jp
no			admission@law.kyushu-u.ac.jp	admission@law.kyushu-u.ac.jp
no	https://admissions.apu.ac.jp/graduate/academics/gsa_master/faculty/?c=IPA	rmatch@apu.ac.jp	N/A	N/A

Application Documents

Means of submitting application documents and required exam		Mandatory of submitting English proficiencies scores			Consideration of alternative documents substitute for English proficiencies scores				
How to obtain the application documents	Means of submitting application documents	Mandatory of submitting your English proficiencies scores	Required English proficiencies scores (TOEFL, IELTS, etc.)	The submission period	Consideration of alternative documents substitute for English proficiencies scores	Candidates can submit letter issued by your university which proves that you received a degree in English instead of a certificate for English proficiency	Candidates can submit a letter that proves your English proficiency issued by your organization or your supervisor instead of an official certificate	Candidates can submit a letter that proves your English proficiency issued by JICA overseas offices manager	
Please send an email to address in the next column.	iss@gsid.nagoya-u.ac.jp	Mandatory	TOEFL (iBT or PBT), TOEIC (Listening, Reading, Writing and Speaking Tests), IELTS, Duolingo	Before entrance examination	Under consideration	No	No	Under consideration	
Application documents will be provided from university.	For further inquiries and obtaining a soft copy of the application form (no hard copy available), contact the GSICS Academic Affairs Office at: gsics-kyomu@office.kobe-u.ac.jp Application documents must be received by GSICS as follows: M: between March 31 to April 13, 2022	Candidates must post documents to university	Not mandatory	TOEFL or IELTS	Before entrance examination	Yes (Can consider alternative documents)	Yes	No	Yes
Application documents will be provided from university.		Candidates must post documents to university	Mandatory	Any English Examination	Before pre- matching proceeding	Yes (Can consider alternative documents)	Yes	Yes	Yes
Please download from URL in the next column.	http://www.law.kyushu-u.ac.jp/programs/english/	Candidates must both apply by online and post documents to university	Not mandatory	TOEFL 92+iBT	Before entrance examination	No	No	No	No
Application documents will be provided from university.	The Admissions Office will send a link for the Online Application System to JICA applicants directly. Because the application form for JICA applicants is slightly different from general applicants, please do NOT apply though the link available on our website. We will send the link to the applicants within 2 weeks after receiving a list of applicants from JICA.	Candidates can apply by online only	Mandatory	TOEFL iBT, IELTS, TOEIC L&R Test, PTE Academic, Cambridge English Language Assessment	Before entrance examination	Yes (Can consider alternative documents)	Yes	Depends on supervisor	Depends on supervisor

University's examination results announcement	
Date when the official examination results will be shared to JICA (not to applicants) by using excel templates	Messages from universities
June 15th, 2022	
May 18, 2022	
around June, 2022	Inspired by Hiroshima, the city that has turned the devastation by an atomic bomb into aspirations for universal peace, this program welcomes students from a variety of backgrounds to maximize their potential and provides a unique opportunity to study complex social issues in a domestic and international sphere for peace and coexistence.
middle of June, 2022	<u>In case of not submitting certificate for English proficiency, online interview will be held for English proficiency.</u>
May 25th, 2022	[About APU] One of APU's greatest strengths is in its diversity. Since inauguration, we have accepted students from 159 countries and regions and currently more than 90% of our graduate students are international. APU's faculty have trained government officials, researchers and business people for nearly 20 years and between their practical expertise and research acumen they are able to provide essential skills for policy makers or decision makers in the