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SUWASIRIPAYA

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சுகாதார அமைச்சு
Ministry of Health

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எனது இல.)
My No.) CF/EXU/03/2021

ඔබේ අංකය)
உமது இல.)
Your No.)

දිනය) 27/10/2021
திகதி)
Date)

General Circular Letter No: 02-94/2021

Provincial Health Secretaries
Deputy Director General, National Hospital of Sri Lanka
Provincial Directors of Health Services
All Directors of Hospitals under the Line Ministry & Heads of Institutions
Regional Directors of Health Services
Relevant Heads of Institutions

Efficiency Bar Examination for Health Entomology Officers s Seg. II" A " / Grade II
in the paramedical service belonging to the salary scale (MT-06) of the
Ministry of Health - 2021

It is hereby notified that the Efficiency Bar Examination which should be passed by Health Entomology Officer Grade II / Segment "A" in the paramedical service before three years after promotion to seg. II 'A'/Grade II will be held in Sinhala, Tamil, and English media. (**The Subject related Question Paper will be only in English Language.**) The date, venue and the time of the examination will be notified along with the Admission Card.

02. Qualifications

Only the officers promoted to/absorbed in to Health Entomology Officer Class II Seg.'A'/Grade II are eligible to apply for this examination.

N.B. Take necessary actions to send applications of the officers only who has been promoted to/absorbed into Grade II as at 12/11/2021 and already received the letters of appointment.

03. Applications

Applications prepared by the candidates as per specimen appended to this letter should be sent under registered cover to reach the Director (Examinations), "Suwasiripaya", No.385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10. on or before **12/11/2021** through their Heads of Institutions. Head of The Division should certify the accuracy of contents in each application. **Three self (03)** addressed envelope (Candidates can write their official or private address) in the size of 9" x 4" affixed with stamps to the value of Rs. 45.00 should be sent along with the application. Applications which are received late, incomplete or inaccurate will be rejected.

Note : The application should be prepared using an A4 paper based on the specimen form of the application so as to recommended from 01 to 04 on the first front page and from 05 to 09 on the second page. Applications which do not conform to above will be rejected without any information.

04. Examination fees

- 4.1** Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- 4.2** The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.

05. Admission to the Examination

- 5.1** Candidates whose applications have been accepted will be issued with Admission Cards and they should duly complete and submit the same to the Supervisor at the examination center. Otherwise they will not be allowed to sit the examination.
- 5.2** Candidates should prove their identity to the Supervisor at the examination centre. For this purpose one of the following documents will be accepted.
- (a) National Identity Card
 - (b) Departmental Identity Card
 - (c) Valid Driving License
 - (d) Valid Passport

06. Scheme of the Examination

The Examination will be held as **Departmental** and **Efficiency Bar** Examination. The **Departmental Examination** consists of 03 parts viz: **Written test, Viva voce and a Practical test.** **Efficiency Bar Examination** consists of two papers as **Establishments Code/Procedural Rules** and **Financial Regulations.** Each part will carry 100 Marks. Candidates should obtain at least 40 marks each, to pass the examination. Candidate can complete the examination in one sitting or several sittings. **However, candidates who sit the examination for the first time should sit for all the subjects.**

07. Syllabus

7.1 Departmental Examination

7.1.1 Subject related question paper (Written) - (Duration 03 hours.)

The question paper consists of 08 essay type questions and candidates are required to answer any 05 question out of them.

Syllabus

- i. Elementary / principal factors on mutual relations between the climate and the behaviors.
- ii. Methodologies for the control of all type of vectors
- iii. Categorization and collection of materials for studies
- iv. Larval and grown permanent masses

- v. Collection and maintenance of materials for inspections
- vi. Educational fields and preparation of plans and record data and circulation
- vii. Habits and Habitats of the Medically important insects. Insect biology and Morphology.
- viii. Vector surveillance and Geographical reconiances
- ix. Vector Controlling Methods and Vector Controlling Methods
- x. Health Education and communication.
- xi. Environmental Health and Legal actions.

7.1.2 Subject related Practical test (Duration differs according to the test) - A practical test related to the subject field to examine skill and abilities.
Syllabus relevant to the subject related written test is applicable for this test also.

7.1.3 Subject related Viva voce (Duration 15 minutes) - An oral test on issues that would arise in the subject field and on the matters related on the syllabus which is relevant to the subject related written test.

7.2 Efficiency Bar Examination

7.2.1 Establishments Code and Procedural Rules. (Duration 02 hours)

The question paper consists of 07 essay type questions and candidates are required to answer any 04 question out of them.

Questions will be prepared on following chapter of the Establishments Code

Chapter	XV	Travel abroad for study Training or on duty.
Chapter	XVI	Holiday Travel
Chapter	XXIII	Special concessions and conditions regarding officers suffering from special type of illness.
Chapter	XXIV	Salary loans / Advances
Chapter	XXV	Connections to trade union Members
Chapter	XXVII	Channel of Communication
Chapter	XXVIII	Administrative Procedure
Chapter	XXX	Rights of Government over its officers
Chapter	XXXIII	Legal advice and legal actions
Chapter	XLVII	General Conduct and discipline
Chapter	XLVIII	Disciplinary Procedures

7.2.2 Financial Regulations (Duration 02 hours)

The question paper consists of 07 essay type questions and candidates are required to answer any 04 question out of them.

Questions will be based on following chapters

Chapter	VI	Custody of public Finances Etc. Imprest and Bank Accounts - Security of Public Finances, Board of Survey, Bank Draft and Bank Accounts. (From F.R. 315 to F.R. 396)
Chapter	XIII	Supplied works and services:- Supplies / purchasing system, Stores Verifications Storage System, Contracts Deviation from tender procedure. (From F.R. 708 to F.R. 775)

08. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipment's should not be used. Any candidate who disregards this rule is liable to punishment.

- 09.** Please bring the contents of this circular to the notice of all eligible officers in your Division / Specialized Campaign/ Institution. You will find the same on the website (www.health.gov.lk)

Web Path:- www.health.gov.lk → Staff Access → Admin → Circulars

Note: In case of any inconsistency between the texts in Tamil and English the text in Sinhala Language shall prevail.

~~Chamika H Gamage~~

Chamika H Gamage
Deputy Director General (Admin) II
For Secretary
Ministry of Health

Chamika H. Gamage
Deputy Director General (Administration) II
Ministry of Health
"Suwasiripaya"
Colombo 10.

05. (a) Whether you sit for the examination for the first time:-
- (b) If so not, have you affixed stamps to the application?

Stamp Cage

06. **Certificate of the candidate:-**

- (a) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. since I repeat the Examination,* and the stamps affixed by me to the application are genuine and not used before.
- (b) I agree to abide by the rules and regulations stipulated by the Department of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

Date

.....

Signature of the candidate

07. **Certification of The subject officer who keeps the personal files**

It is here certified that the application was forwarded to before the closing date. The application has been completed according to the details of the personnel file by the applicant. A copy of the application has been filed.

Date

.....

Name and Signature

08. **Certification of Head of Institution**

Mr./Ms. is well known to me and he / she sits the Examination for the first time / repeats the Examination * he / she* need not affix stamps / has affixed stamps to the value of Rs. to the Application and the particulars furnished by him / her* in the Application are correct in accordance with the particulars available in his / her* personal file and he / she* is eligible to sit for the Examination. he / she* placed his / her* signature in my presence.

Date

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Signature of Head of Institution/Frank/Rubber Stamp

09. **Certificate of the Head of Decentralized unit / specialized Campaign**

Mr./Ms. serves as a Health Entomology Officer Class II Seg. "A" in my Division / Campaign and the particulars furnished by him / her* in the application are correct in accordance with the particulars available in his / her* personal file and he / she* is eligible to sit for the examination.

Date

.....

Signature of Head of Decentralized Unit /

Specialized campaign

(Frank / Rubber stamp)