

My No: TCS/T/11/2018

Ministry of Health, Nutrition & Indigenous Medicine

“Suwasiripaya”

No. 385, Rev Baddegama Wimalawansa Thero Mawatha,

Colombo 10,

.08. 2018

All Provincial Secretaries of Health Services

All Provincial Directors of Health Services

All Regional Directors of Health services

All Directors of Teaching Hospitals/Provincial General Hospital /District General Hospital

All Heads of Specialized Campaigns

Medical Superintendents of Specialized Health Institutions Base Hospitals

**GRANT OF EARNED LEAVE FOR SPECIALIST GRADE MEDICAL OFFICERS..**

**TO BE SPENT ABROAD - 2019.**

Application are called from the Specialist Grade Medical Officers who are eligible and willing to avail themselves of earned leave during the year 2018. This application should be made as per the specimen form appended to this circular and should be sent to reach to the following address on or before **20<sup>th</sup> September 2018** through the normal channels. **Director (Tertiary Care Services) Ministry of Health, “Suwasiripaya”, No.385, Colombo 10.** It should also be noted that form ‘General 126’ (Application for abroad leave) duly perfected by the officer concerned and should be sent through the normal channels along with the application.

02). All particulars of overseas leave taken (e.g: Vacation, Full pay, Fellowship, ect.) should be entered in the application form..

03). Officers selected should leave the island before 30 June 2019, as this leave has to be utilized within the year.

04). The officer selected for earned leave should inform the Ministry of Health whether he/she would accept the leave within 03 months of publishing the list of selected officers. In the event of failure of an officer to inform the acceptance within the stipulated time period Ministry of Health would award earned leave to the next officer in the list. If the officer fails to leave before 30 June 2019 he/she shall forfeit the earned leave granted and shall not be considered for the next 02 years.

05). Please note that officers over 55 years of age will also be considered for earned leave.

06). Please bring the contents of this letter to the notice of all officers concerned in your institution.

  
**Dr. Lal Panapitiya**

A/Deputy Director General (Medical Services) I

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